

CITY OF BACKUS MASTER FEE SCHEDULE

Fees and charges *in effect as of May 1st, 2026*

Fee Description	Fee Amount
GENERAL	
Photocopies per page	\$1.00 min. + 25¢ per page, 50¢ for double-sided
Assessment/Lien search fee (per parcel number)	\$25.00
FOIA request (copies) *Payment is required in advance	100 pages or less: 25¢ per page, 50¢ for double-sided 101 pages or more: above plus \$28.22/hr., 1 hr. minimum, and cost of materials and mailing.
NSF Fees for returned payments (per occurrence)	\$30.00, plus any bank and software fees incurred.
Brush Dump Site Keys	\$5.00 annually
Dog license fee (Lifetime)	\$10.00
Chicken Permit (Annual Fee)	\$25.00
City Sign Rental	\$200 per spot OR \$900 for 5yrs paid in advance
City Hall Rental Fee (Copy of Credit/Debit Card needed when reserved)	\$25 (unless non-profit, then Free) <i>Cost of cleaning if not left in good order</i> <i>Cost to change locks at City Hall if key not returned</i>
Special Event Permit Fee	\$25
ADMINISTRATION	
Liquor License – On Sale/Off Sale/Sunday	\$1350 / \$100 / \$200
Tobacco License	\$25.00
Mowing, Sidewalk Shoveling, Plowing, garbage and yard cleanup (<u>NOT FOR HIRE</u>) *Billed in hour increments*	\$150 per man hour (minimum 1 hr.) + any needed equipment rental fees. City Truck - \$75 per hour for equip. use Skid steer includes attach. - \$300 per hour for equip. use Mower - \$50 per hour for equip. use
Delinquent Account Certification Fee (<i>all charges owed outside of past due utility bills</i>)	\$50.00
Certify to Tax Roll (\$10 per Utility Billing monthly charge)	\$30.00 + fees to decertify if needed
WATER/SEWER	
Water Rate (monthly) per structure–FLAT RATE	\$27.50
Second Property flat rate	\$14.00
Sewer Rate (monthly) per structure– FLAT RATE	\$41.00
Second Property flat rate	\$21.00
Water Tower Surcharge (monthly)	\$5.00
Water Usage per 1,000 gallons used per month	\$3.50/1,000 gallons
Sewer Usage per 1,000 gallons used per month	\$3.43/1,000 gallons
Disconnect Fee	\$25.00
Reconnect Fee	\$25.00
Late Fee (<i>per month after 7 days past due</i>)	\$10
Frost Plate Replacement	\$25.00
Water Access Fee – Residential	\$1,750
Commercial	\$3,000
Sewer Access Fee – Residential	\$1,750
Commercial	\$3,000
Bulk Water Fee	\$25.00/ 1000 gallons
Water/Sewer Labor (for non-routine matters) *Billed in hour increments*	\$150 per man hour (minimum 1 hr.) + Parts

CITY OF BACKUS SCHEDULE OF CIVIL FINES
for Administrative Offenses of the Backus City Code of Ordinances
Effective January 5th, 2026

Administrative Offense	Code Section	Fine
ANIMAL CONTROL VIOLATIONS		
Failure to restrain dog – fence or 12-foot leash	350.07	\$25.00
No rabies immunization	350.15	\$25.00
Unlicensed dog	350.01	\$25.00
Dog - disturbing peace and quiet and other nuisance	350.09	\$25.00
Keeping a non-domesticated animal	350.18	\$25.00
PROPERTY MAINTENANCE/NUISANCE VIOLATIONS		
Failure to cut grass, weeds and brush on property or boulevard	520.01,500.02(H)	\$75.00
Failure to remove ice and snow from sidewalk 24 hours after snow	500.04(A), 520.02	\$25.00
Refuse collection and disposal violations	500.02(F), 530.02	\$25.00
Accumulation of manure, refuse or other debris	500.02(E)	\$25.00
Storing or keeping old machinery, junk furniture, appliances, automobiles, or other material	500.04(M)	\$25.00
Storing or keeping junked, inoperable, unlicensed vehicles	270,1000.05	\$25.00
Open burning without a permit	500.02(I), 510.01	\$25.00
Unauthorized burning - dense smoke, noxious fumes	500.02 (I)	\$25.00
Leaf burning before 6 p.m. or after 8 a.m.	510.01	\$25.00
Unnecessary noise and annoying vibrations	500.04(D)	\$25.00
Uncovered hole or excavation constituting a hazard	500.04(N)	\$25.00
Building without a land use permit	1060.03	\$25.00
PARKING VIOLATIONS		
Parking on a sidewalk	610.04(A)	\$25.00
Parking in front of a driveway	610.04(B)	\$25.00
Parking in a “no parking” zone	610.04(K)	\$25.00
Parking facing the wrong direction on street	610.03	\$25.00
NON-PROPERTY RELATED OFFENSES		
Curfew violation (10 p.m. to 5 a.m.)	560.01	\$25.00
Discharge of firearm within the city	510.02	\$25.00
Operation of motor vehicle without a muffler	620.09	\$25.00
Operation of snowmobile between 2 a.m. and 6 a.m.	630.01, Subd. 5	\$25.00
Operation of off-road vehicle between 2 a.m. and 6 a.m.	630.02, Subd. 2	\$25.00
Public urination	510.03	\$25.00
Other public nuisance violations affecting health, peace, safety, morals, and decency		\$25.00
WATER AND SEWER VIOLATIONS		
Unauthorized shut off or turn on of water service at curb cock/box	810.06	\$25.00
Unauthorized furnishing of water to other persons or premises	810.09	\$25.00
Using unmetered water from the city system	810.14	\$25.00
Depositing or permitting the deposit of human or animal excrement or objectionable waste on public or private property	820.03	\$25.00
Discharge of prohibited substances into wastewater system	820.15	\$25.00
<i>The fine will be doubled for a second offense of the same type in a 24-month period.</i>		